



Date of Memo: December 01, 2022
Current Meeting: December 08, 2022
Board Meeting: December 15, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Capital Assets and Facility Modernization LaTeeka Washington
SUBJECT: Consideration and approval of East Campus Operations Center & Fleet Terminal Master Plan & Design Consultant

ACTION ITEM A – 5

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize President/CEO Inez Evans to award and enter into negotiations for a contract with CDM Smith, for Master Planning and Design of the East Campus Operations Center and Fleet Terminal.

BACKGROUND:

In March 2022, IPTC began preliminary design efforts for a new garage on our existing property at 9503 East 33rd Street. After being presented with the initial building layout and footprint it was determined that the new garage would require additional coordination and technical support to address issues with opportunities related to electrical, drainage, traffic circulation, safety and security improvements and environmental remediation and introduced the need for a master planning effort prior to moving any further with building design and construction.

DISCUSSION:

Using a competitive scoring process, an Evaluation Committee comprised of subject matter experts from across the agency narrowed the seven proposals deemed responsible and responsive to two finalists. In addition to meeting (and in some cases exceeding) the ten qualifying criteria, the CDM Smith team aptly demonstrated their combined experience and skill sets during the interview process making them the most qualified team to assist with the evaluation of the master plan consultant, and potentially the design phase as well.

ALTERNATIVES:

The Board could choose not to contract as recommended, however, IPTC would need to re-evaluate the agency's needs, impacts to schedule of development and potential increase in construction costs.

FISCAL IMPACT:

Funding for this procurement is budgeted from IPTC local funds.

DBE/XBE DECLARATION:

IPTC intends to use local funding to pay for both the master planning phase and what remains of the design phase. Projects that are locally funded require XBE participation based on a set of predetermined goals: 15% MBE, 8% WBE, 3% VBE and 1% DOBE participation. To achieve these goals, the CDM Smith team has partnered with the following firms:

Resolution Group Inc. (RGI) *WBE* – site, civil, drainage; Infrastructure Engineering Inc. *MBE* – site, civil, utilities support; Faith Group, LLC *WBE* – Safety and Security, CTL Engineering *MBE* – Geotechnical and pavement, Guidon Design, Inc. *VBE* -Sustainability and MEP.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on December 08, 2022.